



STATE OF NEW YORK
GOVERNOR'S OFFICE OF
EMPLOYEE RELATIONS

Contract Negotiations and
Administration Division
2 Empire State Plaza, Suite 1201
Albany, New York 12223-1250
518/473-3130
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MEMORANDUM

October 10, 2001

John V. Currier, Acting Director

TO: Directors of Human Resources

FROM: John Currier

SUBJECT: Benefits/Assistance for Employees Called to Active Duty

The purpose of the memorandum is to advise you of programs that provide information regarding benefits and assistance for employees called to active duty and their families.

In addition, we are requesting that each agency designate an agency contact for benefits and issues of State employees called to active duty and their families.

Telephone Numbers for Employees and Families

State employees and/or their families should be advised of the following:

- The New York State Division of Military and Naval Affairs (DMNA) sponsors a **Family Program** that provides information on benefits and programs for individuals called to active duty and their families, such as the impact of activation on finances, health benefits, and employment.
(877) 715-7817 TOLL FREE 24 hours/day, 7 days/week
<http://dmna.state.ny.us/dmna/family/family.html>
- The Attendance and Leave Unit at the Department of Civil Service (DCS) will answer questions State employees and their families may have concerning the impact of activation on leave benefits.
(518) 457-2295 - 8 a.m. to 4 p.m., Monday through Friday

Telephone Numbers for Human Resource Personnel

- Human resource personnel in your agency may utilize the above listed contacts to obtain information and answers to questions regarding benefits and programs.



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- The New York State Division of Veteran's Affairs will answer questions of human resource personnel on benefits and programs for employees who have been federally activated and their families.

(518) 474-6784 - 8:30 a.m. to 5:00 p.m., Monday through Friday

Agency Contact Person

On or before October 19, 2001, we are requesting that your agency designate a contact person for benefits and issues of State employees called to active duty and their families. The name of this contact person will be provided to the DMNA Family Program, the Attendance and Leave Unit at DCS, and the Division of Veteran's Affairs. **Please provide your contact person's name, phone number and e-mail address to Mike McDonald, Assistant Director, Governor's Office of Employee Relations, at (518) 473-3130, Fax at (518) 486-7304, or e-mail at mmcdonald@goer.state.ny.us**

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