



New York State Correctional Officers & Police Benevolent Association, Inc.

102 Hackett Blvd., Albany, NY 12209
(518) 427-1551 www.nyscopba.org nyscopba@nyscopba.org



To: NYSCOPBA Membership

From: Christopher Hickey, Executive Vice President

Date: January 22, 2010

Re: Accounting for employee absences due to flu-like illness ****UPDATE****

The Department of Corrections issued a "Pandemic Influenza and Planning Strategies Memo" on November 6, 2009 which provided employees that were experiencing influenza-like illness dispensation from the medical documentation requirements set forth in Directive #2202.

The outbreak of H1N1 has subsided and therefore:

EFFECTIVE IMMEDIATELY, THE DEPARTMENT IS RETURNING TO STANDARD OPERATING PROCEDURE AS OUTLINED IN DIRECTIVE #2202 (Attendance Control Program)

Please reference the attached revised memo from the Department.

If you have any questions, please contact your local Steward or the NYSCOPBA office.



BRIAN FISCHER
COMMISSIONER

STATE OF NEW YORK
DEPARTMENT OF CORRECTIONAL SERVICES
THE HARRIMAN STATE CAMPUS - BUILDING 2
1220 WASHINGTON AVENUE
ALBANY, N.Y. 12226-2050

GAYLE HAPONIK
DEPUTY COMMISSIONER
ADMINISTRATIVE SERVICES

MEMORANDUM

TO: All Superintendents and Division Heads

FROM: Gayle Haponik, Deputy Commissioner
Lucien J. Leclaire, Jr., Deputy Commissioner

SUBJECT: Revision to Pandemic Influenza and Planning Strategies Memo

DATE: January 15, 2010

This memorandum will revise a section of the November 6, 2009, memorandum from Lucien J. Leclaire, Jr., Deputy Commissioner and Dr. Lester Wright, Deputy Commissioner/Chief Medical Officer entitled "Pandemic Influenza Update and Planning Strategies."

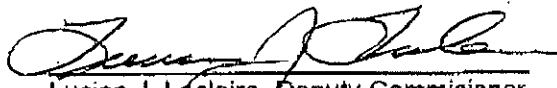
The section entitled "Accounting for Employee Absences Due to Influenza-Like Illness," provided employees who were experiencing influenza-like illness, dispensation from the medical documentation requirements as outlined in Department Directive #2202, "Attendance Control Program," so not to overload private practitioners' offices during the outbreak of H1N1 Influenza.

At this time the outbreak of H1N1 Influenza has subsided. As such, effective immediately, we will return to standard operating procedure as outlined in Department Directive #2202, "Attendance Control Program."

If you have any questions regarding this memorandum, please contact your facility's Central Office Personnel Administrator or Daniel F. Martuscello III, Director of Human Resources, at (518) 457-9887.

NOTE: Please ensure that this memorandum is provided to your division heads, local union representatives and posted conspicuously in staff areas of the facility/division. This memorandum should also be read at all line-ups during the earliest 72-hour period.


Gayle Haponik, Deputy Commissioner


Lucien J. Leclaire, Deputy Commissioner

cc: Daniel F. Martuscello III, Director of Human Resources