



STATE OF NEW YORK  
PUBLIC EMPLOYMENT RELATIONS BOARD

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PRACTICES AND REPRESENTATION

July 29, 2008

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Albany, NY 12223-1250

RE: U28498 – NYS (GOER)

**NOTICE OF CONFERENCE**

An Improper Practice Charge in the above-referenced matter (copy enclosed to all nonfiling parties) has been filed with the Board.

Within ten (10) working days after receipt of the Notice, each respondent shall file an original and three copies of an Answer to the Charge or Motion for Particularization of the Charge, with proof of service of a copy upon all other parties. Failure to file a timely responsive pleading may constitute an admission of the material facts alleged in the charge and a waiver of a hearing. Each party which has not already identified its representative, in writing, shall file a Notice of Appearance. All correspondence **sent to this agency** should clearly identify the sender and should include a **complete** return address.

A conference will be conducted on **September 4, 2008 at 9:30 AM** in Albany at **PERB's Office, 80 Wolf Road, 5th Floor**. Director **Monte Klein** will preside.

During the conference, the ALJ will assist the parties in resolving the matter or in entering into a stipulation of facts which may eliminate or limit the need for a formal hearing.

Adjournment requests made without compelling reason will be denied. Requests must be made reasonably in advance, confirmed in writing, and state the position of all parties and mutually available dates. Except for the most compelling circumstances, an adjournment request occasioned by a person's unavailability will be denied if made more than ten working days after receipt of this notice. Upon joint request, at any time, a matter may be placed on a "hold" calendar for a specific time.

**PLEASE NOTE: BRING A COPY OF THIS NOTICE WITH YOU TO THE CONFERENCE. BE PREPARED TO PRESENT A FORM OF PHOTO IDENTIFICATION TO BUILDING SECURITY OR AGENCY PERSONNEL AND TO SIGN A VISITORS LOG BOOK UPON ARRIVAL. PERB RESERVES THE RIGHT TO INSPECT BRIEFCASES, LUGGAGE OR PACKAGES AND TO REFUSE TO ALLOW SUCH ITEMS ON TO THE PREMISES. TO EXPEDITE THE SECURITY PROCESS, PARTIES OR THEIR REPRESENTATIVES SHOULD PROVIDE PERB WITH A LIST OF EXPECTED ATTENDEES TWO DAYS IN ADVANCE OF THE SCHEDULED PROCEEDING.**

Monte Klein, Director  
Public Employment Practices  
and Representation

Enclosures (Copy of Charge & Notice of Appearance)

RECEIVED  
JUL 30 2008  
BY: \_\_\_\_\_

AD  
7/30/08