



## New York State Correctional Officers & Police Benevolent Association, Inc.

102 Hackett Boulevard, Albany, NY 12209  
(518) 427-1551 www.nyscopba.org nyscopba@nyscopba.org



TO: All Chief Sector Stewards

FROM: Diane Davis, Recording Secretary

RE: Executive Assembly Meeting

DATE: May 8, 2009

NYSOPBA will be holding its next Executive Assembly meeting on June 23 and 24, 2009 at The Great Escape Lodge, Queensbury, NY (directions on-line).

It is imperative that you complete the on-line registration form no later than **May 22, 2009** in order to secure a room. If you do not respond by **May 22, 2009** a room may not be available at the Great Escape Lodge. Also, we have a block of rooms available for Monday June 22, 2009, for those who want to check-in early, so please be sure to indicate on the registration form your date of arrival and date of departure.

Employee Organizational Leave time will be granted to each Chief Sector Steward **OR** a designee, so please indicate on the registration form if you will be unable to attend and will be sending someone in your place. **If you require additional EOL time due to your work schedule, please include the date(s) and the shift hours you work on the enclosed registration form.**

Please note that it is **IMPERATIVE** that you let us know by May 22, 2009 who will be attending the meeting so Employee Organizational Leave can be requested in the appropriate amount of time allowed. Once the request has been sent to the Governor's Office of Employee Relations, they (GOER) will not allow changes to be made (NO EXCEPTIONS WILL BE MADE).

A copy of a detailed agenda will also be mailed in the near future.

/lms

Encs.

cc: Executive Board  
Sergeant-At-Arms  
Staff

# **NYSCOPBA**

102 Hackett Boulevard

Albany, NY 12209

## **Registration Form**

### **Executive Assembly Meeting**

The Great Escape Lodge, Queensbury

June 23 & 24, 2009

**Name:**

\_\_\_\_\_

**Address:**

\_\_\_\_\_

\_\_\_\_\_

**Telephone Number:**

\_\_\_\_\_

**Sector:**

\_\_\_\_\_

**How Many Attending**

**From Sector**

**(Besides Yourself):**

\_\_\_\_\_

**Date of Arrival:**

\_\_\_\_\_

**Date of Departure:**

\_\_\_\_\_

**\*\*This is a NON-SMOKING Hotel\*\***

PLEASE RESPOND VIA E-MAIL **NO LATER**  
THAN **MAY 22, 2009** IN ORDER FOR PROPER  
ARRANGEMENTS TO BE MADE.

**\*\* NOTE: If you are requesting additional EOL time, include your work shift and date(s) needed. You MUST work an afternoon or evening shift and be at least 200 miles from Queensbury to be granted travel time \*\***

**DATE & SHIFT HOURS \_\_\_\_\_**

**\*\*IF YOU PLAN ON ATTENDING THE PICNIC ON 6/24/09 YOU MUST RESPOND WITH YOUR TOTAL BY MAY 27\*\***