



# New York State Correctional Officers & Police Benevolent Association, Inc.

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## REVISED

TO: NYSCOPBA Chief Sector Stewards  
NYSCOPBA Vice Presidents  
NYSCOPBA Business Agents

FROM: Louis Giampaglia, Special Assistant to the President

DATE: October 12, 2005

RE: Steward Training 2005

The following is a list of dates and the facilities to attend Steward Training:

**November 14, 15, 16, 17 and 18, 2005: \*\*Please note that the first memo included the 19<sup>th</sup>. The 19<sup>th</sup> is NOT a training day.** (Facilities to attend this training: Albion, Attica, Auburn, Butler, Buffalo, Cayuga, Elmira, Five Points, Gowanda, Groveland, Lakeview, Monterey, Livingston, Orleans, Rochester, Southport, Wende, Willard and Wyoming). ***Respond no later than October 31, 2005.***

**November 28, 29, 30, December 1 and 2, 2005: (Facilities to attend this training:** Camp Georgetown, Camp Pharsalia, Cape Vincent, Gouverneur, Hale Creek, Marcy, Mid-State, Mohawk, Summit, Oneida and Watertown). ***Respond no later than November 14, 2005.***

**December 12, 13, 14, 15 and 16, 2005:** Beacon, Coxsackie, Downstate, Eastern, Fishkill, Greene, Green Haven, Hudson, Shawangunk, Sullivan, Ulster, Wallkill and Woodbourne). ***Respond no later than November 28, 2005.***

**December 19, 20, 21, 22 and 23, 2005:** Adirondack, Altona, Barehill, Camp Gabriels, Chateaugay, Clinton, Franklin, Great Meadow, Lyon Mountain, Washington, Moriah Shock, Mt. McGregor, Odgensburg, Riverview and Upstate). ***Respond no later than December 5, 2005.***

**January 4, 5 and 6:** Arthurkill, Bayview, Bedford Hills, Edgecombe, Fulton, Lincoln, Mid-Orange, Otisville, Queensboro, Sing Sing and Taconic). ***Respond no later than December 21, 2005.***

Each Chief Sector Steward will be responsible for registering their members by contacting NYSCOPBA with the names of the Stewards attending. Please contact Lynette Diotte at Extension 227 to register the Stewards that will attend **(no more than 3 Stewards from each facility can attend on any given day)**. Employee Organizational Leave time will be requested for only those Stewards that are registered prior to the response dates listed above. In addition, accommodations can be made if you are located 75 miles or more from Albany. If room reservations are made and you need to cancel, you must do so prior to 3pm the day of arrival. Contact Lynette Diotte at Ext. 227 or call the Clarion Hotel directly at (518) 438-8431.

This is a one-day training and will begin at 8:00am at NYSCOPBA's headquarter office, 102 Hackett Boulevard, Albany, NY. NYSCOPBA will reimburse travel expenses including mileage and toll receipts. **Building parking is limited; however, there is additional parking in the lot across the street.**

An additional make-up date will be scheduled at a later time for the facilities that have not completed elections and/or for any Steward that cannot make their scheduled training date.

Feel free to contact me at Extension 242, with any questions.

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cc: NYSCOPBA Executive Board  
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