New York State Correctional Officers & Police Benevolent Association, Inc.

102 Hackett Blvd., Albany, NY 12209 (518) 427-1551

** DENOTES FIELDS THAT MUST BE COMPLETED **

** Date(S) **	Mileage .50 cents/mile ** **MILEAGE TOTAL ONLY** **	Per Diem **$50**	Parking & Tolls (Attach Receipt)	Telephone (Attach Receipt)	Other (Attach Receipt)	Description of Activities **Complete Address ** To and From ****
Totals						

Comments:

** Name (Please Print) **	**Physical Street Address Required **	City or Town & Zip	Title		
Mailing Address If you would like your check to be mailed to a different address please indicate that here					
** Employee Signature **	** Facility **		Approved		
**** PLEASE PRINT LEGIBLY ****				Reimbursement Total	

Updated 12/04/09