



New York State Correctional Officers & Police Benevolent Association, Inc.

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TO: NYSCOPBA Chief Sector Stewards

FROM: Sharon Smith, Health Benefits Specialist

DATE: December 1, 2016

RE: End of Phase III (and Last Phase) of the Dependent Eligibility Verification Audit

This memo is a reminder that Phase III of the Dependent Eligibility Verification Audit ends on December 6th. Employees who failed to respond to the audit or only partially responded in regard to all dependents on file will be switched from family coverage to individual coverage. Because of this change, Administration payroll employees will receive a refund of premium in their December 15th paycheck; Institutional payroll employees will receive a refund in their December 22nd paycheck.

Should those employees provide requested documentation to HMS by December 6th, dependents will be re-enrolled retroactively with no break in coverage and the member will have to pay back the refund they receive. Members who re-enroll those dependents after December 6th will be required to meet the NYSHIP late enrollment rules before coverage takes effect (coverage will not be made retroactively to the date they were removed from coverage).

I appreciate any help you can provide in reminding your membership of this deadline; and should you have any questions, feel free to contact me.

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Enclosure

cc: NYSCOPBA Executive Board
NYSCOPBA Jt. Committee on Health Benefits