



# New York State Correctional Officers & Police Benevolent Association, Inc.

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## **ADOPTED TIMELINE FOR THE EXECUTIVE BOARD (OFFICER) SERGEANT LIAISON (Law Enforcement Equivalent) ELECTIONS September 28, 2017**

1. **May 1, 2017**, self-nomination forms will be mailed to every member for all Executive Board (Officer) positions on the NYSCOPBA Executive Board.
2. **June 5, 2017**, all self-nomination forms, along with pictures and essays, must be received by **Certified Mail, Return Receipt Requested**, by close of business that day. The self-nomination forms are to be sent to the attention of the NYSCOPBA Election Committee at NYSCOPBA Headquarters, 102 Hackett Boulevard, Albany, New York 12209. The NYSCOPBA Election Committee will open self-nomination forms on **June 6<sup>th</sup> and 7<sup>th</sup>, 2017** at NYSCOPBA Headquarters. All members in good standing are welcome to observe the opening of the self-nomination forms.
3. No later than the close of business on **June 12, 2017**, all candidates will be notified by Certified Mail, Return Receipt Requested, from the NYSCOPBA Election Committee of their eligibility to run for NYSCOPBA Executive Board (Officer) positions.
4. On or about **June 30, 2017**, **The Independent** newsletter introducing candidates for the Executive Board (Officer) positions will be mailed to every member.
5. No later than the close of business **August 4, 2017**, ballots will be mailed by an independent organization to all NYSCOPBA members in good standing.
6. All ballots must be received by close of business **September 27, 2017** to the independent organization conducting the ballot count.
7. On **September 28, 2017**, the official counting of the ballots will take place at the independent organization approved by the Executive Assembly, and will be observed by the NYSCOPBA Election Committee and any member in good standing who wishes to attend.
8. Election results will be placed on the NYSCOPBA website as soon as possible. All Election results will be sent in writing to all candidates and Chief Sector Stewards by the Chairman of the NYSCOPBA Election Committee.

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9. All challenges must be received in writing by Certified Mail, Return Receipt Requested, at the NYSCOPBA Headquarters, attention NYSCOPBA Election Committee, 102 Hackett Boulevard, Albany, New York 12209, no later than the close of business on **October 3, 2017**. Refer to the Election Challenge Policy approved by the Executive Assembly.
10. **October 11, 2017** runoff ballots will be mailed to all members by the independent organization.
11. All ballots must be received by close of business **November 10, 2017**.
12. All ballots will be counted **November 13, 2017** by the independent organization approved by the Executive Assembly, and observed by the NYSCOPBA Election Committee and any member in good standing who wishes to attend.
13. Election results will be placed on the NYSCOPBA Website as soon as possible. All Election results will be sent in writing to all candidates and Chief Sector Stewards by the Chairman of the NYSCOPBA Election Committee. Once Election results have been certified they will be sent to all Candidates and Chief Sector Stewards by the chairman of the NYSCOPBA Election Committee via email.