

Name: _____

Address: _____

Phone: _____

Previous Retirement Registration#: _____

Current Retirement Registration#: _____

NYSLRS

Tier Reinstatement Unit

110 State St.

Albany, NY 12244-0001

To whom it may concern:

I am currently employed by _____ and have been placed as a Tier _____. I have previous

state service and would like to be reinstated back to a Tier 3. I was employed by _____. I began

employment with them on _____ and left employment on _____.

Sincerely,