

ANDREW M. CUOMO Governor ANTHONY J. ANNUCCI Acting Commissioner

## **MEMORANDUM**

TO:

All Superintendents

FROM:

Jeff McKoy, Deputy Commissioner for Program Services-

James A. O'Gorman, Deputy Commissioner for Correctional Facilities

SUBJECT:

Novel Coronavirus-COVID19 - Volunteers

DATE:

March 16, 2020

The health of our staff, volunteers and incarcerated individual population are of paramount concern and in an effort to avoid the introduction of COVID-19 into our Departmental facility's effective tomorrow, Tuesday March 17, 2020 all volunteer programs in your facilities will be suspended through Monday March 30, 2020.

Please ensure that volunteers are notified of this policy via electronic notification. Any questions should be directed your assigned Assistant Commissioner for Program Services. Thank you.