



**New York State Correctional Officers  
& Police Benevolent Association, Inc.**

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To: Jerry Dewitt, NYSCOPBA Law Enforcement Vice President

From: Mike Marro, Staffing / Grievance 

Re: URGENT ARTL C.O. Comparable Title ARTL placement reminder for  
S.S.O.s

Date: August 4, 2009

As I have advised several members during recent phone calls, Civil Service has determined that Correction Officer is a comparable title for Safety and Security Officers through the Agency Reduction Transfer List (ARTL) process. However, it is imperative that those S.S.O.s who are participating in the ARTL (Blue Card) system, and wish to be considered for placement in the C.O. traineeship, be reminded to select Albany County as a desired placement location. Since appointments to the C.O. Academy are only made by the Department of Correctional Services (DOCS) out of Albany County, this is the only way they may be placed as a C.O. trainee.

S.S.O.s who wish to make changes to their ARTL selections should contact the Career Mobility Office (CMO) in writing (letter, e-mail or fax) to make these changes ASAP. Any questions should be directed to CMO:

Career Mobility Office  
NYS Department Civil Service  
Alfred E. Smith State Office Building  
First Floor, Room 175  
80 South Swan Street  
Albany, NY 12239

**Telephone:** (518) 485-6199 OR 1-800-553-1322

**E-mail:** [careermobility@cs.state.ny.us](mailto:careermobility@cs.state.ny.us)

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